

Laurel Fire Department Ladies Auxiliary Menu/Contract

Name/Organization: _____
 Contact Person: _____ Phone Number: () _____
 Address: _____

Date of Function		Rent Archway (white/vinyl) \$25.00	Y	N
Time of Meal		Would you like us to serve wedding party?	Y	N
Type of Function		Would like us to cut the wedding cake?	Y	N
Table Covers*	Y N	Quantity of table covers: @ \$ 4.00 each = \$		
Choose color of napkin		Red Blue White Green Gold Brown		

White table covers (fit oblong tables provided by LFD) are available at the cost of \$4.00 each. If you choose to provide your own table covers, they must be delivered to Laurel Fire Hall four (4) days prior to event.

Menu Prices

One Entree	Two Entrees	Three Entrees	Receptions
\$14.00 per person	\$16.00 per person	\$18.00 per person	\$13.00 per person

All entrees include the following:

- (1) Starch, (2) vegetables, (1) salad, (1) dessert, rolls, butter, beets, decaf coffee, iced tea & water.
 See separate page for menu choices

The President or Vice President of the Auxiliary shall be notified of a guaranteed number of persons attending **two weeks** prior to the function. This guaranteed number will be the number that the organization/person shall base their payment upon, plus any number over the guarantee. It shall also be understood that the Auxiliary will not be held responsible for providing food, beverage or seating for any number **over** the guarantee. Any organization or person increasing the guarantee less than two weeks prior to the banquet will be assessed an additional \$20.00 per person.

Example of Additional Charges:

Cost of meal \$14.00 + additional fee (\$20.00) = \$34.00 per person

By affixing our signatures to this document, we are stating that we understand and agree to all terms and conditions of this document.

 Auxiliary President

 Date

 Authorized Representative

 Date

Guarantee (Minimum 75 people)	people	Date Guarantee Needed:	Date Called:
Guarantee Amount \$ _____ .00 + Extras _____ .00 + Rentals _____ .00 =Total Due \$ _____ .00 Check # _____ FULL PAYMENT IS DUE ON DATE OF FUNCTION			

Return to: Stephanie Walker, President LFDLA 11527 Sycamore Rd. Laurel DE 19956 Home: (302) 875-1883 Cell (302) 249-1305